

No	Position Title	Plantilla Item No.	Salar y/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency	
SECONDARY SCHOOL - SENIOR HIGH SCHOOL										
11	Administrative Assistant II	ADAS2-510440-2016	8	18,998	Completion of two - year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11, s.1996 Career Service (Sub-professional) First Level Eligibility	N/A	Senior High School - Division of Negros Oriental
12	Administrative Assistant II	ADAS2-510480-2016	8	18,998	Completion of two - year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11, s.1996 Career Service (Sub-professional) First Level Eligibility	N/A	Senior High School - Division of Negros Oriental
13	Administrative Assistant II	ADAS2-510492-2016	8	18,998	Completion of two - year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11, s.1996 Career Service (Sub-professional) First Level Eligibility	N/A	Senior High School - Division of Negros Oriental
14	Administrative Assistant II	ADAS2-510464-2016	8	18,998	Completion of two - year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11, s.1996 Career Service (Sub-professional) First Level Eligibility	N/A	Senior High School - Division of Negros Oriental
NOTHING FOLLOWS										

Instructions/Remarks

Schools Division Office, Negros Oriental Division observes the "EQUAL EMPLOYMENT OPPORTUNITY PRINCIPLE (EEOPI)";

Interested and qualified applicants, regardless of gender, civil status, age, disability, ethnicity and members of the Indigenous Communities, and those from any Sexual Orientation and Gender Identities and Expression (SOGIE) are invited to apply.

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

- Duly accomplished Personal Data Sheet (CS Form No. 212 Revised 2017) with Work Experience Sheet.
- Photocopy of Certificate of Eligibility/Rating/License.
- Photocopy of scholastic/academic record, such as but not limited to Transcript of Records (TOR) and Diploma.
- Photocopy of Service Record or Certificate of Employment, if applicable.
- Photocopy of Certificates of Training, if applicable.
- Photocopy of three (3) recent Performance Rating (CY 2019, 2020 and 2021), if applicable.
- Omniaes Sawa Statement duly signed by the applicant.
- Checklist of Requirements.

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to

SENEN PRISCILLO P. PAULIN, CESO V

 Schools Division Superintendent
 DepEd Division of Negros Oriental
 Capitol Area, Davao, Dumaguete City

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED

**Republic of the Philippines
Department of Education
DIVISION OF NEGROS ORIENTAL
Request for Publication of Vacant Positions**



JUAN A. DIAZ
HRMO

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of DepEd, Division of Negros Oriental in the CSC website.

October 17, 2022

No.	Position Title	Plantilla Item No.	Salary y/ Job/	Monthly Salary	Qualification Standards			Eligibility	Comp ency	Place of Assignment
					Education	Training	Experience			
SECONDARY SCHOOL - JUNIOR HIGH SCHOOL										
1	Master Teacher I	MTCHR1-510019-2011	18	45,203	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major, and 18 units for a Master's degree in Education or its equivalent	None Required	3 years relevant experience	PBET, R.A. 1080 (Teacher)	N/A	Negros Oriental National High School
2	Master Teacher I	MTCHR1-510885-2018	18	45,203	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major, and 18 units for a Master's degree in Education or its equivalent	None Required	3 years relevant experience	PBET, R.A. 1080 (Teacher)	N/A	Manjuyod High School
3	Teacher III	TCH3-510064-2000	13	29,798	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	2 years relevant experience	PBET, R.A. 1080 (Teacher)	N/A	Daun National High School
4	Teacher I	TCH1-511300-2011	11	25,439	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	None required	PBET, R.A. 1080 (Teacher)	N/A	Pulangbato National High School
5	Teacher I	TCH1-525050-1998	11	25,439	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	None required	PBET, R.A. 1080 (Teacher)	N/A	Negros Oriental National High School
6	Teacher I	TCH1-525040-1998	11	25,439	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	None required	PBET, R.A. 1080 (Teacher)	N/A	Negros Oriental National High School
7	Teacher I	TCH1-512045-2015	11	25,439	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	None required	PBET, R.A. 1080 (Teacher)	N/A	Siaton National High School
8	Administrative Assistant II	ADAS2-510012-2007	8	18,998	Completion of two - year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11, s. 1996 Career Service (Sub-professional)/ First Level Eligibility	N/A	Don Emilio Macias Memorial National High School
9	Administrative Assistant II	ADAS2-510009-2011	8	18,998	Completion of two - year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11, s. 1996 Career Service (Sub-professional)/ First Level Eligibility	N/A	Casiano Napigkit NHS
10	Administrative Assistant II	ADAS2-510169-2018	8	18,998	Completion of two - year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11, s. 1996 Career Service (Sub-professional)/ First Level Eligibility	N/A	Casiano Napigkit NHS