

Instructions/Remarks

Schools Division Office, Negros Oriental Division observes the "EQUAL EMPLOYMENT OPPORTUNITY PRINCIPLE (EEOP)"

"Interested and qualified applicants, regardless of gender, civil status, age, disability, ethnicity and members of the Indigenous Communities, and those from any Sexual Orientation and Gender Identities and Expression (SOGIE) are invited to apply."

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____

- a) Duly accomplished Personal Data Sheet (CS Form No. 212, Revised 2017) with Work Experience Sheet;
- b) Photocopy of Certificate of Eligibility/Rating License;
- c) Photocopy of scholastic/academic record, such as but not limited to Transcript of Records (TOR) and Diploma;
- d) Photocopy of Service Record or Certificate of Employment, if applicable;
- e) Photocopy of Certificates of Training, if applicable;
- f) Photocopy of three (3) recent Performance Rating (CY 2019, 2020 and 2021), if applicable;
- g) Omnibus Sworn Statement duly signed by the applicant;
- h) Checklist of Requirements.

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent
DepEd-Division of Negros Oriental
Capitol Area, Davao, Dumaguete City

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED