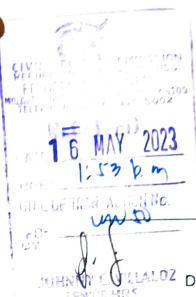


Republic of the Philippines
Department of Education
DIVISION OF NEGROS ORIENTAL
Request for Publication of Vacant Positions



Electronic copy to be submitted to the CSC FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of DepEd, Division of Negros Oriental in the CSC website:

JIAN A. DIAZ
HRMO

Date: May 16, 2023

No.	Position Title	Plantilla Item No.	Salary/Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
ELEMENTARY										
1	Master Teacher I (Elementary School)	MTCHR1-512232-1998	18	46,725	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education; and 18 units for a Master's degree in Education or its equivalent	None Required	3 years relevant experience	PBET, R.A. 1080 (Teacher)	N/A	DIVISION OF NEGROS ORIENTAL
2	Master Teacher I (Elementary School)	MTCHR1-510462-2018	18	46,725	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education; and 18 units for a Master's degree in Education or its equivalent	None Required	3 years relevant experience	PBET, R.A. 1080 (Teacher)	N/A	DIVISION OF NEGROS ORIENTAL
3	Teacher II (Elementary School)	TCH2-526127-1998	12	29,165	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	1 year relevant experience	PBET, R.A. 1080 (Teacher)	N/A	DIVISION OF NEGROS ORIENTAL
4	Teacher II (Elementary School)	TCH2-524119-1998	12	29,165	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	1 year relevant experience	PBET, R.A. 1080 (Teacher)	N/A	DIVISION OF NEGROS ORIENTAL
5	Teacher I (Elementary School)	TCH1-5117117-2018	11	27,000	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	PBET, R.A. 1080 (Teacher)	N/A	DIVISION OF NEGROS ORIENTAL
6	Teacher I (Elementary School)	TCH1-510426-2002	11	27,000	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	PBET, R.A. 1080 (Teacher)	N/A	DIVISION OF NEGROS ORIENTAL
7	Teacher I (Elementary School)	TCH1-510139-2009	11	27,000	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	PBET, R.A. 1080 (Teacher)	N/A	DIVISION OF NEGROS ORIENTAL

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT										
8	Administrative Assistant III	ADAS3-510140-2018	9	21,211	Completion of two - year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11, s. 1996, Career Service (Sub-professional)/ First Level Eligibility	N/A	Division of Negros Oriental
9	Administrative Assistant III	ADAS3-510050-2014	9	21,211	Completion of two - year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11, s. 1996, Career Service (Sub-professional)/ First Level Eligibility	N/A	Division of Negros Oriental
NOTHING FOLLOWS										

Instructions/Remarks:

Schools Division Office, Negros Oriental Division observes the "EQUAL EMPLOYMENT OPPORTUNITY PRINCIPLE (EEOP)"

"Interested and qualified applicants, regardless of gender, civil status, age, disability, ethnicity and members of the Indigenous Communities, and those from any Sexual Orientation and Gender Identities and Expression (SOGIE) are invited to apply."

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

- a. Duly accomplished Personal Data Sheet (CS Form No. 212, Revised 2017) with Work Experience Sheet;
- b. Photocopy of Certificate of Eligibility/Rating/License;
- c. Photocopy of scholastic/academic record, such as but not limited to Transcript of Records (TOR) and Diploma;
- d. Photocopy of Service Record or Certificate of Employment, if applicable;
- e. Photocopy of Certificates of Training, if applicable;
- f. Photocopy of three (3) recent Performance Rating (CY 2019, 2020 and 2021), if applicable;
- g. Omnibus Sworn Statement signed by the applicant;
- h. Checklist of Requirements

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

NERI C. OJASTRO, EdD, CESE

Schools Division Superintendent

Capitol Area, Daro, Dumaguete City

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.